

**MAHARASHTRA STATE COUNCIL OF EXAMINATION,PUNE**  
**OBJECTIVE QUESTION**  
**GCC - TBC 40-WPM 19 Jul 2023 ENG 40-WPM BATCH-705**  
**PROVISIONAL ANSWER KEY**

Sr.No	Question	Option A	Option B	Option C	Option D	Provisional Answer
1	Scanner is _____ type of device.	Input	Output	Memory	Control	A
2	Data in _____ cable is transferred through light pulses.	Coaxial	Fiber Optic	Twisted Pair	STP	B
3	In windows 7, _____ icon on Desktop is used to access all the folders.	Computer	Recycle Bin	Help	Clock	A
4	File storage on _____ cannot be erased or modified.	CD-RW	DVD-RW	DVD-ROM	None of these	C
5	Compact disk and _____ disk are the examples of optical disks.	Hard	Digital Versatile	Floppy	Magnetic	B
6	After clicking on Header and Footer we can't edit the same document.	TRUE	FALSE			A
7	_____ shortcut key is used help in Ms-word	Ctrl+ F1	F1	F2	F3	A
8	Make _____ click to select a specific paragraph from the document.	Triple	Single	Double	Fourth	A
9	_____ option is used to get reference of specific place in Document	Bookmark	Footnote	Caption	Field	A
10	You can group the different objects	TRUE	FALSE			A
11	We cannot use _____ in Formula while typing formula in Cell.	Numbers	Spaces	Character s	Special Character s	B
12	In Worksheet, cell - address is assigned to each cell.	TRUE	FALSE			A
13	Special Symbol insert from _____	Insert => Symbol	Date=>Symbol	Page=>Symbol	Formulas => Symbol	A
14	If we want to delete any scenario, we use _____ option.	Remove	Close	Delete	Format	C
15	In Spreadsheet, to prepare a graph on the basis of data given, _____ command is used in Insert Tab group	Charts	Forms	Filters	Pivot Tables	A
16	Changes made in _____ applid to all slides.	First slide	Slide Master	Main slide	Last Slide	B
17	In PageMaker polygon tool is used to create _____	double line	Straight Line	Rectangle	Polygon	D

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18	PageMaker software developed by _____ company.	Microsoft	Adobe	IBM	None of these	B
19	To move polygon mouse should be	dragged	right click	left click	double click	A
20	Which view in PowerPoint can be used to enter comments for speaker?	Slide show	Notes Page	Slide sorter	Normal view	B
21	_____ memory is a temporary type of memory	CPU	Cache	External	Internal	B
22	The network where all the nodes are around a central server is	Star Network	Bus Network	Ring Network	None of these	A
23	A domain name ending with ".mil" is _____	A military website	A commercial site	A network site	An organization	A
24	Which is not a domain name extension.	.gov	.org	.inn	.net	C
25	Which of the following is type of DVD?	CD-ROM	CD-R	DVD-ROM	CD-RW	C